



TexMEP Legislative Day at the Capitol

February 21, 2023

1100 Congress Ave., Austin, TX 78701



Meeting Room: Reagan Building, Room 131 JHR | 8:00 AM – 12:00 PM

AGENDA

Monday, February 20

7:00 PM

Dinner

Location: Moonshine Grill, 303 Red River St, Austin, TX 78701 / [View Menu](#)

Attendees are welcome to join us for dinner. After dinner, we plan to meet at the hotel bar.

Tuesday, February 21

8:00 AM

Register for the Senate Finance Committee Meeting

If providing testimony, you must register before 8:30 AM.

8:30 AM – 5:00 PM

Meetings with Representatives

We ask that all registrants reach out to their representatives to set up meetings on this day. [Click Here](#) to find your representatives.

TexMEP is tracking meetings scheduled – contact Lauryn Estrella (lauryn@texmep.org) with your target representatives and if you have meetings scheduled.

5:00 – 7:00 PM

Texas Star Alliance Mardi Gras Party

Location: The Watergate Tower, 1122 Colorado Street, Suite 102

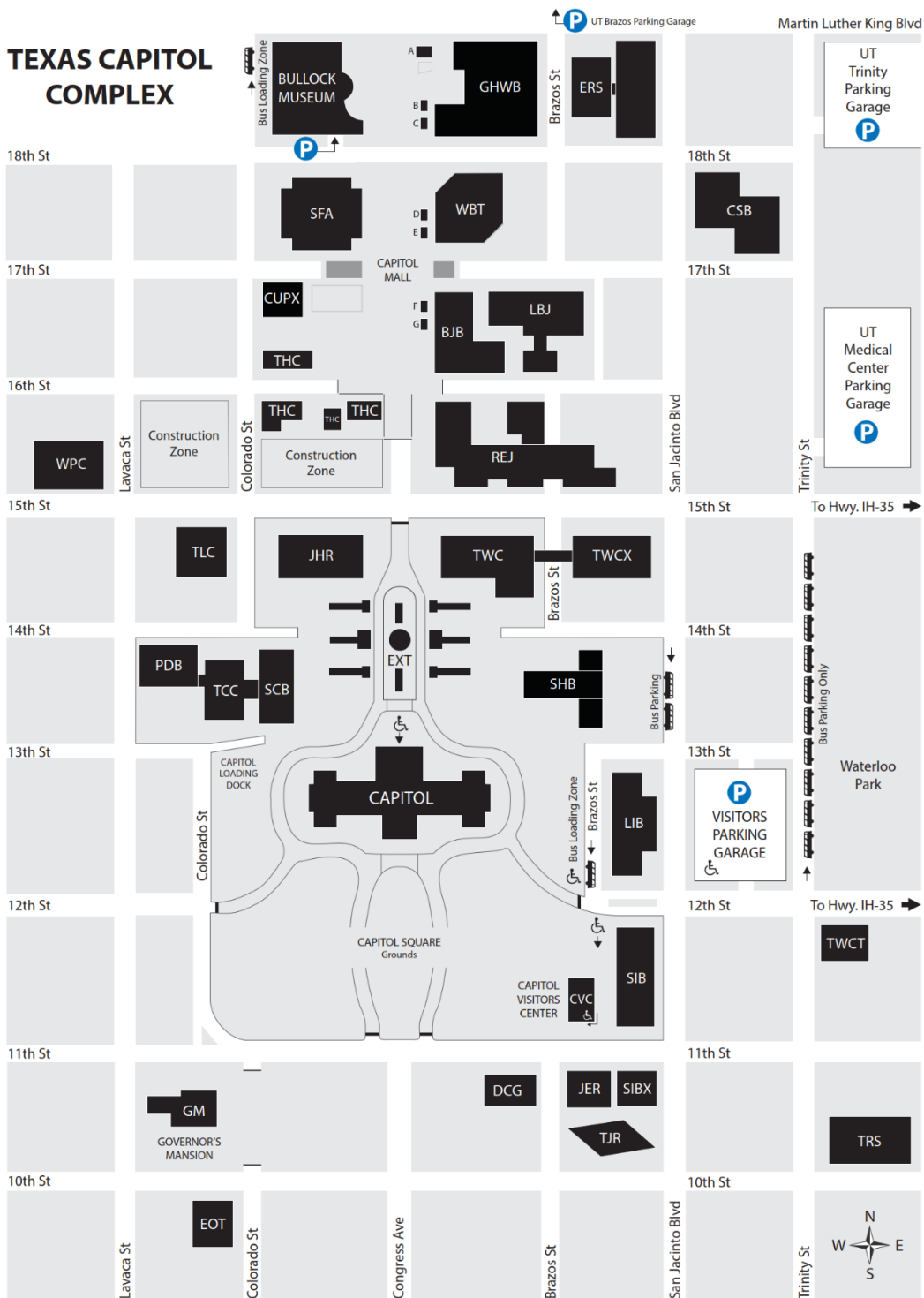
BOOK YOUR ROOM - A Discounted Overnight Room Rate of \$199 (+taxes) Available for Legislative Day Attendees on the 20th and 21st at the Hilton Garden Inn Austin Downtown/Convention Center, 500 N Interstate Hwy 35, Austin, TX 78701. **Deadline to book: February 16**

Email Victoria to reserve your room: victoria.peterson@resp-med.com

STAY IN CONTACT - A WhatsApp Group Chat invite will be sent to all registrants. Be sure to include at least your name on your WhatsApp profile.

LEGISLATIVE DAY PREP CALL - You will receive a calendar invite with the dial-in information for the prep call on Friday, February 17 at 11:00 AM (CST). We will review talking points and have a Q&A.





KEY TO OFFICE BUILDINGS

BJB	Barbara Jordan Building	EOT	Ernest O. Thompson Building	SFA	Stephen F. Austin Building
TSHM	Bob Bullock Texas State History Museum	GHWB	George H.W. Bush Building	TSC	Supreme Court Building
CAPITOL	Texas Capitol	GM	Governor's Mansion	TRS	Teacher Retirement System Building
EXT	Capitol Extension Building (Underground)	JER	James Earl Rudder Building	THC	Texas Historical Commission
MALL	Capitol Mall (Green Space)	JHR	John H. Reagan Building	TLC	Texas Law Center
CVC	Capitol Visitors Center	LIB	Lorenzo de Zavala State Archives and Library	TWC	Texas Workforce Commission Building
CSB	Central Services Building	LBJ	Lyndon B. Johnson Building	TWCX	Texas Workforce Commission Annex
CUPX	Central Utility Plant	PDB	Price Daniel, Sr. Building	TJR	Thomas Jefferson Rusk Building
DCG	Dewitt C. Greer Building	REJ	Robert E. Johnson Building	TCC	Tom C. Clark Building
ERS	Employee Retirement System Building	SHB	Sam Houston Building	WBT	William B. Travis Building
		SIB	State Insurance Building	WPC	William P. Clements, Jr. Building
		SIBX	State Insurance Building Annex		

P Public Parking (Rates Vary by Location)

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2023, STATE PRESERVATION BOARD

REVISED: 1/23/2023

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REGISTERING TO TESTIFY

A witness who is not invited by the committee to testify needs to register to appear as a witness. An individual who desires to testify before a House committee is required to register electronically the day of the hearing before the hearing concludes. The procedure for registration can be found at <https://mytxlegis.capitol.texas.gov/hwrspublic/about.aspx>. This link includes the procedure to follow as well as a map of registration locations. It also provides information on how to register via a mobile device connected to the Capitol wi-fi and a video demonstration. To view the video demonstration of the witness registration process, [click here](#).

For Senate hearings, registration for a position on a bill (FOR or AGAINST) or to submit written testimony (40 copies) is completed at the kiosks like registering for House testimony. However, if you wish to offer live testimony, you must complete a PAPER witness card, usually found outside of the committee hearing room, and submit it to the Clerk in the hearing room. For information about Texas Senate committees, hearing schedules, live hearing webcasts and more, go to <https://senate.texas.gov/committees.php>.

REMEMBER: WHEN YOU REGISTER, YOU ARE REGISTERING AS AN INDIVIDUAL. YOU ARE NOT REGISTERING AS A MEMBER OF YOUR CLUB OR OF TFRW (NOT REGISTERING ON BEHALF OF AN ORGANIZATION).

TESTIFYING

Be prepared because you ordinarily will only have 2-3 minutes to testify. When testifying, always begin by introducing yourself. Inform the committee whether you are testifying “for,” “against” or “on” the bill. “On the bill” means that you are simply providing more information on the issue being discussed and not asking the committee members to vote yes or no on the particular bill.

Always be respectful. Do not address a committee member by his/her first name. Refer to the committee members by addressing them as “Representative” or “Senator.” If a Representative or Senator chairs a committee, always refer to him/her as “Chairman” or “Madame Chair.”

When it comes to questions, a witness does not ask questions of committee members when testifying. Committee members may ask witnesses questions at any point during their testimony. If you do not know the answer to a question, simply tell the member that you will get back to them. Then make sure to follow up with his/her office in a timely manner. Do not attempt to answer a question that you are not sure about.

You may be permitted to submit written testimony in support of your position. Make at least 20 copies and submit to the committee clerk. Some committees may not allow you to submit written testimony only, so be prepared to speak, even if briefly.

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